

The Florida Keys National Marine Sanctuary Advisory Council (SAC)

CURRENT STRUCTURAL ORGANIZATION

Note: This was prepared by Janice Fleischer, Facilitator, for use in connection with the Strategic Planning Retreat held on August 16 and 17, 2005. Any errors or omissions are the responsibility of Ms. Fleischer.

MEMBERS

- Serve at discretion of Director
- Sanctuary Manager serves as non-voting member
- Serve without pay
- Representatives and alternates
- Government and non-government seats
- Voting and non-voting members
- Staggered terms
- Appointed by NOAA
 - Commercial and recreational user groups
 - Conservation and other public interest orgs
 - Scientific and educational orgs
 - Members of the public

ATTENDANCE

- Miss no more than 2 consecutive meetings or 3 meetings total or will be asked to resign

OFFICERS

- Chair
- Vice-Chair
- Elected by AC members by majority vote

MEETINGS

- No more than 12 a year (except emergency meetings); no less than 2
- Quorum of 2/3 required
- Open to the public
- Public comment/input
- Emergency meetings allowed
- Minutes to be kept
- Exempt from FACA

SUB COMMITTEES OR WORKING GROUPS

- Sub committees composed solely of council members
 - May be continuous
- Working groups may be composed of members and non-members
 - Specific topics or purposes

- Chaired by member of council
- Disband once matter is finalized

DECISION MAKING MODEL

- Consensus advice
- Majority vote on advice and recommendations
- No proxy voting allowed

MEDIA/COMMUNICATIONS

- No use of information obtained by membership on Council unless already public
- Clearly distinguish those recommendations, opinions, or positions officially adopted by Council from those as individual
- If member has a conflict of interest must recuse him/herself from action on that matter

PARAMETERS

- Solely an advisory body
- No operational or management functions
- No authority to make decisions or reflect policy
- All correspondence from Council first approved by Sanctuary Manager